

**National Health Systems Resource Centre**  
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Website: [www.nhsrcindia.org](http://www.nhsrcindia.org).

File No.: NHSRC/14-15/ADMIN/GEN CORRES/01

26 Nov 2020

**Tender Document : For the Designing, Fabrication & Presentation of Ministry of Health and Family Welfare Tableaux for Republic Day Parade at Raj Path, New Delhi on January 26,2021**

**Tender Fee –NIL**

1. On behalf of the Executive Director, NHSRC, the Indenter, Sealed Tenders are inviting **Two Bid System** from reputed and experienced agencies/Companies having experience in the services for the last three years to any Central / State Govt. organization or a large Public Sector Undertaking or reputed private organization in Delhi strictly subject to the Terms and Conditions of the Contract as notified in the tender document available on the official NHSRC website [www.nhsrcindia.com](http://www.nhsrcindia.com). The tender documents can be downloaded from website. Eligible and interested agencies may send their Tenders by 07 Dec 2020 to **The PAO, NHSRC, NIHFW Campus, Baba Gangnath Marg, Munirka, New Delhi – 110067.**

**Schedule to the Invitation of Tender**

1.	Tender document download/Sale date/time	10.00 AM 27 Nov 2020
2.	Pre bid meeting	1500 Hrs. 02 Nov 2020 (NHSRC premises)
3.	Tender document download/sale end date/time	1400 Hrs. 07 Dec 2020
4.	Last date and time for receipt of bids	1500 Hrs. 07 Dec 2020
5.	Date and time for opening of Prequalification-cum-technical bid	1600 Hrs_ 07 Dec 2020
6.	Service to be provided	Printing of various kinds of material.
7.	Period / Extension of contract	Up to 31 March 2021.
8.	Validity of tender offers	60 days from date of opening of prequalification-cum-technical bid.
9.	Bid Security (EMD) total estimated value	INR – /-
10.	Performance Security total cost of Bid (for Finalised Bidder only)	7% of total amount of bid on each award of work to finalized bidder.

2. Intending participants must have adequate experience in designing, fabrication and presentation of tableau (with all necessary inputs like music, choreography, etc.) for minimum 7 Republic Day Parades at National Level at Rajpath, New Delhi from 2010 onwards of which 3 Tableaux must be of Govt. of India Ministries within the last 5 years and interested in undertaking the job on turnkey basis. Agencies having won awards during the required period will have an added advantage.

It may be noted that the parties, which do not have the requisite experience need not apply.

The tender containing the terms and conditions and copy of the approved design may be downloaded from [www.nhsrcindia.org](http://www.nhsrcindia.org)

Necessary experience profiles along with supporting documents may be submitted at the office of the undersigned by 1500 Hrs. on \_\_07\_ Dec 2020 and will be opened on the same day or following day at 16.00 hrs on \_07 Dec 2020 hours in presence of intending tenderers who wish to be present.

### **3. Eligibility**

- i. Tenderer should have experience of fabrication and display of Republic Day Tableaux at the National level for minimum 7 years from 2010 onwards of which minimum 3 tableaux must be of Govt. of India Ministries within last 5 years.
- ii. Tenderers winning awards during the stipulated period would be given preference. Documents supporting the same to be submitted without which the tender will be liable to be rejected.
- iii. The intending agency must be financially sound, have an annual turnover of more than 50 lacs for last 3 years. Document certified from Registered Chartered Accountant to be submitted without which the tender will be rejected.
- iv. Tenderer must be Registered with the competent Authority of GST.
- v. Copy of Company PAN Card must be also submitted.
- vi. The Tenderer must have the specific experience of fabricating and presenting Tableaux with sculptural projection and the same must be authenticated with relevant documents.
- vii. The Tenderer must furnish a Brief Profile with regards to the Tableaux projects handled till date.
- viii. The Tenderer must submit documentary evidence in support of appreciation of the work carried out for the different Clients.

### **4. Financial Bid, :**

The rate should be quoted on turnkey basis and must include all incidental charges related to fabrication of final tableau, choreography, music, provision of music system and any other related expenses. Labour charges, expenses for materials etc. if any, involvement in taking out the tableau and on rehearsals should also be Included in the final rate.

### **5. Scope Of Work**

- i. The Agency/Consultant/Artist must be technically sound for designing and fabricating the original tableau on the basis of the approved 3-D Model under the supervision of the Expert Committee of the Ministry of Defence on tractor & trailer to be provided by the Defence Ministry and present it on the Rajpath during the Republic Day Parade at New Delhi.
- ii. Tableau should be completely ready strictly as per the schedule given by the Defence Ministry and any delay in this regard will invite serious penalty and no payment will be made for the whole work of tableau etc,
- iii. The Agency/Consultant/Artist must be able to compose suitable music (3 minutes duration) relevant to the selected theme of the tableau.
- iv. Bottom part of the tractor & trailer should be covered with suitable frill.

**6. General Terms and Conditions:-**

i) The offer is required to be submitted in two separate sealed envelopes marked 'TECHNICAL BID' & FINANCIAL BID'. The TECHNICAL BID will contain all the relevant documents only in connection with the eligibility and experience etc.

The FINANCIAL BID shall contain the financial proposal only.

The evaluation of the Tenders will be carried out by an internal committee formed for the purpose.

After evaluation of the Technical Bid, the Financial Bid of only the successful Tenderer will be opened for final selection.

The Financial Bid of the unsuccessful Tenderer will be returned back unopened.

ii) The firm should quote on turnkey basis inclusive of all charges, taxes etc.

iii) Fabrication of tableau will strictly be in accordance with the approved model, specifications and guidelines issued by Expert Committee of Ministry of Defense. The intending parties should be prepared to work under the guidelines and instructions of Expert Committee of Ministry of Defense and should also be prepared to add/incorporate change any of the elements of the tableau as per the instruction of the Expert committee of Ministry of Defense even at the last moment.

iv) All the material used in the fabrication of Tableau should be brand new and top quality materials should be used for fabrication.

v) Payment will be made as per the following terms:

a) Payment to the agency shall be made after successful completion of the work including display of Tableau of this Ministry at Rajpath on Republic Day.

b) Deduction at source for income tax or any other tax as applicable shall be made as per law.

c) Ministry shall stand indemnified for any liability for default of payment by the agency to the parties involved or engaged by it for this project.

**Note: In case of any gross changes in design or the normal procedure of tableau presentation and dismantling suggested by the MOD or any concerned authorities, if any escalation of rates or additional charges becomes necessary, the same to be finalized on the basis of mutual discussion with authorities concerned and prior approval obtained.**

vi) It must be noted that the entire concept will be displayed on a Tractor and Single Trailer to be provided by the Ministry of Defense.

vii) Capacity to deliver quality and high standard performance will be a major consideration while making the selection.

viii) Conditional bids and any amendment in tender documents will not be accepted and summarily rejected.

ix) ED, NHSRC reserve the right to cancel or reject any part or complete tender at any time without citing reasons to bidders.

x) ED, NHSRC reserve the right to cancel or terminate any part or complete contract at any time without citing reasons to awardee.

7) In the event of failure within the stipulated time/date or incomplete or refusals or otherwise, work order will be cancelled & no payment for purpose will be made. Such firm will also be blacklisted for any future supply.

**Selection Criteria:**

In order to ensure that the final fabrication and presentation is not compromised with the lowest price bid, the proposals will be evaluated by the internal committee constituted by the Department in accordance to the selection criteria laid down hereunder:

Sl.	Selection Subjects	Marks
1	Concept and design of proposed tableau	25
2	Prior experience in presenting a tableau at the Republic Day Parade at the National level on behalf of any State Government/Central Government/UT	20
3	Prior experience in presenting minimum three tableaux of Central Govt. Tableau in last 5 years	15
4	Awards won at the Republic Day Parade at the National level during the last 5 years	15
5	Whether the Agency has staff/ technical persons at its disposal for handling such a large/ important State /National level tableau .	10
6	Financial solubility / capacity to undertake an exhibitions and capability for the backup for unavoidable circumstances. Financial turnover during the last financial year: (1) Rs.50,00,000 and above = 15 marks (2) Rs. 30,00,000 to Rs. 50,00,000 = 10 Marks (3) Rs.20,00,000 to Rs. 30,00,000 = 8 Marks (4) Rs. 10,00,000 to Rs. 20,00,000 = 5 Marks	15
	Total: Marks for Technical Evaluation.	100

All the Bids will be evaluated by the Committee and marks allotted. **Minimum qualifying score required for technical proposal is 70.**

The Financial Bid of only the qualifying Agencies will be opened The lowest financial bid would be given full marks and in the remaining proposals, price bids would be discounted proportionately and marks will be added to the score earned by the Agency on the technical aspects of the proposal. The maximum score earning proposal shall be awarded the job.

The Undersigned, reserves the right to reject any or all the tender without assigning any reason(s) thereof. The essence of selection of Tenderer will be based on the quality and experience of presentation etc. of Tableau in the Raj Path by the Tenderer.

Sd/-

Principal Administrative Officer  
National Health Systems Resource Centre  
NIHFW Campus, Baba Gangnath Marg  
Munirka, New Delhi – 110067

## Financial Bids

Sl No	Nature of work	Rate (Excluding GST)
1	Work for fabrication of final tableau, choreography, music, provision of music system and any other related expenses. Labour charges, expenses for materials, Transportation. If any involvement in taking out the tableau and on rehearsals should also be Included in the final rate.	

- Note:
- a. GST will be charged extra as per applicable at the time of submission of bills.
  - b. The above mentioned rate will be final and no extra cost for any charge will be borne by NHSRC except GST.