

National Health Systems Resource Centre
NIHFW Campus, Baba Gangnath Marg, New Delhi – 110067
Tel. +91-11-26108983, 84, 92, 93. Fax: +91-11-26108994
Website: www.nhsrcindia.org.

File No.:

16 Dec 2020

Tender Document: For undertaking whitewashing, distemper, paint & polish work (including labour rate with material)

Tender Fee –NIL

1. On behalf of the Executive Director, NHSRC, the Indenter, Sealed Tenders are inviting **Single bid System** from reputed and experienced agencies/Companies having experience in the services mentioned in subject for the last three years to any Central / State Govt. organization or a large Public Sector Undertaking or reputed private organization in Delhi strictly subject to the Terms and Conditions of the Contract as notified in the tender document available on the official NHSRC website www.nhsrcindia.com. The tender documents can be downloaded from website. Eligible and interested agencies may send their Tenders by **02.30 PM of 07 Jan 2021** to **The PAO, NHSRC, NIHFW Campus, Baba Gangnath Marg, Munirka, New Delhi – 110067. Schedule to the Invitation of Tender**

1.	Tender document download/Sale date/time	10.00 AM 17 Dec 2020
2.	Pre bid meeting	1500 Hrs. 29 Dec 2020 (NHSRC premises)
3.	Tender document download/sale end date/time	1400 Hrs. 07 Jan 2021
4.	Last date and time for receipt of bids	1500 Hrs. 07 Jan 2021
5.	Date and time for opening of Prequalification-cum-technical bid	1600 Hrs 07 Jan 2021
6.	Service to be provided	Whitewashing, distemper, paint & polish.
7.	Period / Extension of contract	Up to 31 March 2021.
8.	Validity of tender offers	60 days from date of opening of prequalification-cum-technical bid.
9.	Bid Security (EMD) total estimated value	INR – 10,000/-
10.	Security Money against actual work cost (for Finalised Bidder only)	As per GFR 2017

ELIGIBILITY CRITERIA

1. The contractor shall submit documentary evidence with respect to experience of having successfully completed similar works during the last two years.
2. Three similar completed works each costing not less than the amount equal to Rs.3.00 lakh. OR Two similar completed works each costing not less than Rs.4.00 lakh. OR One similar work costing not less than Rs.5.00 lakh.

GENERAL TERMS & CONDITIONS

1. No conditions/terms given in the bid by vendors shall be binding on the Indian Institute of Foreign Trade. All the terms and conditions will be as given herein and no change in any terms or condition suggested by the vendors will be acceptable. Changes/alternations, if any, made in the tender document should be duly signed by the authorized signatory of the company/agency, failing which the tender will be rejected.
2. Definition of "similar work" means: Nature of work like white washing, Distempering and Painting of Buildings.
3. Canvassing of any form will be viewed seriously and if any bidder is found to be resorting to such practice, the tender of such firm will be rejected.
4. Sub-letting of the contract will not be permitted under any circumstances.
5. If any of the persons deployed at NHSRC by the agency is found involved in any kind of theft, sabotage or pilferage, the agency shall be responsible for recovery of stolen articles or value thereof shall be deducted from the payment to be made to the agency by NHSRC. The agency will also be required to make good the damages suffered by NHSRC by actions of the manpower provided by the agency.
6. Contractors are required to quote their rates of the respective item of work as per the "UNIT" of Item mentioned in the Schedule of Quantities. If it is found that the contractor has quoted his rates against a particular item/items by changing the "UNIT", such quoted rates of the contractor with the changed "UNIT" shall be ignored and treated as UNQUOTED RATE against that particular Items(s).
7.
 - (a) Initially the contractor with the agency will be for a period of one year, which will be renewable on the basis of performance at the sole discretion of the Institute. No change in quoted rate will be admissible during this period and payment will be made accordingly. Applicable tax will be deducted from each payment.
 - (b) The Contractor shall submit bill within 7 days after completion of the work for release of payment.

8. Payment Terms: The payment of the bill will be released on the basis of actual measurement of completed work.

SCOPE OF WORK

1. The contractor will make arrangements at his own cost for providing requisite number of manpower and support material required for undertaking the job of distempering, painting & polishing and also arrange for ladders/safety equipment for safe and smooth approach for overall completion of the work at all heights and locations.
2. Before undertaking white washing/distempering work, the contractor will arrange for thorough cleaning of the walls and ceiling and do the preliminary work, such as filling up holes and cuts with appropriate material to even the level of the walls and ceiling.

3. Distemper, paint and polishing material should be brought to the Institute's site in sealed packing only. The paint & Distemper should be only "ISI make or safe paint & distemper will be used by the contractor.
4. Only fevicol will be allowed to be used in the white wash & distemper work.
5. After the day's work, the contractor will arrange for cleaning/washing of the splashes of white wash, colouring, distemper, paint etc. from all affected surfaces around the area.
6. The paints, Acrylic Distemper, plastic emulsion polis & enamel paint etc. produced by any one of the following manufacturers and approved for procurement and use under this contract:
 - I. Berger
 - II. Asian Paints
 - III. Johnson & Nickolson
 - IV. Nerolac
 - V. Dulux

INSTRUCTION TO BIDDERS

1. Prescribed filled-in Tender Document may be placed in sealed envelope. The envelope may be super scribed "TENDER DOCUMENTS FOR WHITEWASHING, DISTEMPERING, ETC AT NHSRC" and sealed, which may be dropped in the TENDER box kept near reception at National Health System Resource Centre , New Delhi 110067 by 24 Dec 2020 before 02:30pm. The Bid should be accompanied by demand draft/Pay Order/Banker's cheque drawn in favour of National Health System Resource Centre payable at New Delhi for Rs. 10,000/- (Rupees ten thousand only) towards Earnest Money Deposit (EMD). Bids received without EMD or not fulfilling the prescribed conditions, will be summarily rejected. EMD may be exempted as per Government of India rules and regulations.
2. Only the prescribed format, in original, may be used. Before submitting the Tender Document to NHSRC, all pages of the Tender Document are required to be signed by the authorized signatory of the bidding company/agency and rubber stamp or seal of the company/agency may also be affixed. Additional sheets used, if any, to elucidate specifications or clarify specific issues, may also be duly signed by the authorized signatory.
3. The Institute does not take any responsibility for the tender being wrongly opened before the due date, if not sent in the manner prescribed by the Institute or misplaced in transit or not received in the Institute by the stipulated date and time.
4. Tenders not strictly in accordance with the above terms and conditions are liable to be rejected.
5. Tender(s) are liable to be rejected if the desired information is not filled up property and correctly.
6. The Institute reserves the right to accept or reject any or all tenders received by it without assigning any reason, whatsoever.

Disclaimer

The near relatives of employees of NHSRC are prohibited from participation in this tender. The near relatives for this purpose are defined as:

- (a) Members of a Hindu Undivided Family.
- (b) The one is related to the other in the manner as father, mother, sons(s), son's wife (daughter-in-law), Daughter(s) and daughter's husband (son-in-law), brother (s) and brother's wife, sister(s) and sister's husband (brother-in-law)
- (c) Their husband and wife.

Termination by Default: NHSRC reserves its right to terminate the contract of any agency / agencies in case of change in the Government procedures or unsatisfactory services

Force Majeure – It is agreed by both Parties that if due to Bandhs, strikes, riots, natural calamities, Act of God or other unforeseen circumstance, agency is unable to perform or complete the assignments or responsibilities in the manner and time mutually agreed to, then in that event it shall not be held responsible for any loss or damage that may arise as a consequence thereof. Both Parties agree that the provisions of this Clause shall not lead to Termination of this Agreement.

Arbitration Clause – Any and all claims, disputes, controversies or differences arising between the parties out of or in relation to or in connection with this agreement or with a breach thereof, which cannot be satisfactorily settled by correspondence or mutual conference between the parties hereto, shall be determined by arbitration in accordance with the then prevailing rules or arbitration under the Arbitration and Conciliation Act, 1996. The venue of such arbitration shall be Ahmedabad, Gujarat and the language of arbitration shall be in English. Each party shall bear its own cost of Arbitration.

Jurisdiction - The contract shall be governed by laws of India and all Government rules on purchase matter issued from time to time and are in force for the time being are applicable to this contract tender. Tender form can be downloaded from our **website: www.nhsrcindia.org**

Financial Bid**QUOTATION (LABOUR RATE WITH MATERIAL) FOR UNDERTAKING
WHITEWASHING, DISTEMPER, PAINT & POLISH WORK BID**

S.I. No	Job Specification	Job Requirement	Rate in Rs. (Per Sq. Ft.)	Brand of Material to be used (please quote separate rates for different brands)
1	Whitewash	Double Coat		
2	Snowcem for Outer Walls	Double Coat		
3	Acrylic Distemper / Oil bound Distemper	Double Coat		
4	Plastic Paint	Double Coat		
5	Enamel Painting	Double Coat		
6	Polishing New Wooden Surface	Double Coat		
7	P.O.P. on wall			

Signature & seal of the firm _____

Name & Address of the Contractor/Agency _____

Telephone/Mobile Nos. _____