

NATIONAL HEALTH SYSTEMS RESOURCE CENTRE

(Technical Support Institution for NHM, Ministry of Health & Family Welfare, Govt. of India)

TENDER Reference No. QI/9-10/1/Advt-06-Vol-II (Part-I)

Dated 18/09/2020

FOR MANUFACTURING AND SUPPLY OF TROPHIES FOR AWARD

TENDER NOTICE

Tender Fee –Rs. 1000/-

On behalf of the Executive Director, NHSRC, the Indenter, Tenders are invited for Manufacturing And Supply Of Trophies For Award from the prospective reputed and experienced contractors. recognized by the Department of Tourism, Govt. of India / State Govt./ Any other reputed public Institution/ Body in Delhi/ NCR strictly subject to the Terms and Conditions of the Contract as notified in the tender document available on the official NHSRC website www.nhsrcindia.com NHSRC, NIHFV Campus, Baba Gang Nath Marg, Munirka, New Delhi -110067. Eligible and interested organisations may send their Tenders by **28 Sep 2020** to **The Principal Administrative Officer, National Health Systems Resource Centre, NIHFV Campus, Baba Gangh Nath Marg, Munirka, New Delhi – 110067,**

2.Schedule to the Invitation of Tender

i	Tender document download/Sale date/time	:	1000 Hrs. On 22 Sep 2020
ii	Pre-bid meeting	:	1500 Hs. On 29 Sep 2020
iii	Tender document download/sale end date/time	:	1400 Hrs. On 06 Oct 2020
iv	Last date and time for receipt of bids	:	1500 Hrs. On 06 Oct 2020
v	Date and time for opening of Prequalification-cum-technical bid	:	1600 Hrs. On 06 Oct 2020
vi	Service to be provided	:	For Manufacturing And Supply Of Trophies For Award.
vii	PERIOD/EXTENSION OF CONTRACT	:	Till 31.03.2021 from the date of Award of contract with an option of extension for a further period of maximum of two years at the same rate, terms and conditions subject to providing of satisfactory services on year to year basis at the sole discretion of NHSRC.
viii	Validity of tender offers	:	180 days from date of opening of prequalification-cum-technical bid
ix	Bid Security (EMD) total estimated value	:	INR -42,000/-
x	Performance Security total cost of Bid (for Finalised Bidder only)	:	7% of annual tender amount turn over or INR – 50,000/-, whichever is higher.

Note: Tender cost and EMD will be exempted as per Gov of India norms



National Health Systems Resource Centre (NHSRC) invites tenders **under two bid systems** from specialized agencies/parties engaged in the manufacturing & supply of trophies along with box (with thermocol) for a prestigious function of national importance to be held at New Delhi. The detailed technical specifications of trophy is mentioned below in Table: 1.

1. SCOPE OF WORK

Manufacturing and supply of unique design of NHSRC's trophies as per the technical specification mentioned in Table : 1 , as below.

Table 1: Technical Specifications

Sr	Categories of Trophies	Photo of Trophies	No. of Trophies	Dimension and other details
1.	Trophy A		5	<p>Name Plates should be in Brass sheet with Etching of name of awardee</p> <p>The trophy must have best finishing with minimum joints (major parts must be made in single part)</p> <p>This or similar trophy which is elegant can be selected</p>

2.	Trophy B and C (front view) specifications for B & C are given in annexure)		90	<p>The trophy must have best finishing with minimum joints (major parts must be made in single part)</p> <p>Dimensions and other details are as per Annexure – 1</p>
3.	Trophy B and C (side view) Specifications for B & C are given in annexure)		650	<p>The trophy must have best finishing with minimum joints (major parts must be made in single part)</p> <p>Same as item in Annexure 1 with dimension changes Dimensions and other details are as per Annexure – 1</p>

Essential terms and condition:

1.1) The trophies along with box made from card board with proper insulation of thermocol to be supplied to the NHSRC office within one week after confirmation of award from NHSRC.

1.2) After award of contract, agency shall have to manufacture and submit one actual trophy – A and B (not sample or dummy model) as per design for final approval to NHSRC within 5 days w.e.f award of contract/work order.

1.3) Samples of trophy can be seen on any working days at National Health Systems Resource Centre, NIHFWS Campus, Baba Gangnath Marg, Munirka, New Delhi - 110067 from 10:00 am to 5:00 pm

1.4) The text of name plate of awardee shall be given by NHSRC

1.5) The minor changes in design and quantity may be done by NHSRC after placing the order, if required.

2. IMPORTANT POINTS FOR THE TENDERERS

The tenders for supply of above items should be submitted in two separate packets put in one packet, which should consist of the **technical bid**, and **financial bid**.

Technical Bid

The bidder should have an annual turnover of minimum Rs. 20 lakhs in last 3 financial years in execution of similar contracts. Certified copies of the balance sheet/account statements for the last 3 years shall be submitted along with the technical bid in support of their claim. The selection committee will review the background, relevant experience, portfolio of the bidders to select the agency.

At this stage, each bidder will have a technical score T (out of 100) (Table 2).

Table - 2

	Requirements	Max Score
A	Prior experience in executing similar projects. a) Experience (in years) b) Number of similar projects executed since inception c) Experience of Working with/for various departments of Government of India/ State Government d) Credibility of the agency, feedback, recognition, awards etc.	40
B	Sample of earlier work to be presented at the time of bid opening (Not to be send along with document rather carried in person on 28th September, 2020 and would be returned the same day) along with signed declaration of originality of work on a plain paper.	20
C	The sample of the Trophy A & B	40
	Total	100

Financial score (F) for all bidders will be calculated. The lowest bidder would be awarded a financial score of 100. The Cumulative score (C) will be evaluated based on the following ratio 50 (T): 50 (F).

Financial Bid

Financial score (F)	$(\text{Lowest price quote}/\text{Price quote of the Financial score (F) bidder}) * 100$
Cumulative score (C)	$\{50 * (T) + 50 * (F)\} / 100$

The firm getting highest Cumulative score (C) based on technical and financial evaluation will be awarded the contract.

3. Liquidity Damages – In the event of supplier's failure to provide the specified item at specified date & time, poor quality or not as per specification, NIF may without prejudice to any other rights, hereunder recover from the supplier, as Liquidated Damages and not by way of penalty the sum of 10% of the contract price.

4. Risk Purchase Clause – If the agency after placing of work order fails to abide by the terms and conditions of tender document, or fails to execute the work as per the tender or at any time repudiates the work order, NIF will have the right to forfeit the EMD and execute the works from other agencies at the risk and cost of the agency. The cost difference between the alternative arrangements and agency - tenderized value will be recovered from the agency along with other incidental charges. In case of execution of work through alternative sources and if price is lower, no benefit on this account will be passed to agency.

5. Force Majeure – It is agreed by both Parties that if due to Bandhs, strikes, riots, natural calamities, Act of God or other unforeseen circumstance, agency is unable to perform or complete the assignments or responsibilities in the manner and time mutually agreed to, then in that event it shall not be held responsible for any loss or damage that may arise as a consequence thereof. Both Parties agree that the provisions of this Clause shall not lead to Termination of this Agreement.

6. Terms and Conditions of Payments: NHSRC may consider release of 50% towards advance payment to the agency. Balance payment will be released on completion of the work, due certification of services by the authorized representative of NIF, and within a fortnight on receipt of the bills.

7. Arbitration Clause – Any and all claims, disputes, controversies or differences arising between the parties out of or in relation to or in connection with this agreement or with a breach thereof, which cannot be satisfactorily settled by correspondence or mutual conference between the parties hereto, shall be determined by arbitration in accordance with the then prevailing rules or arbitration under the Arbitration and Conciliation Act, 1996. The venue of such arbitration shall be Ahmedabad, Gujarat and the language of arbitration shall be in English. Each party shall bear its own cost of Arbitration.

8. Jurisdiction - The contract shall be governed by laws of India and all Government rules on purchase matter issued from time to time and are in force for the time being are applicable to this contract tender. Tender form can be downloaded from our **website: www.nhsrcindia.org**

EMD: INR 42,000

Performance Security Deposit: INR 50,000

We are enclosing herewith the Tender Documents for the above jobs giving full details and other terms & conditions in two part i.e. (i) Technical Bid, (ii) Financial Bid. EMD should be submitted through **DD in favour of National Health Systems Resource Centre**. The bid should be complete in all respects. An Earnest Money Deposit (refundable) should be submitted along with the bid. The EMD of unsuccessful tenderers will be refunded after finalization of the Contract.

If supplier is registered with NSIC (National Small Industries Corporation) or MSME (Only Micro and Small Enterprise will be entertained) then to avail its benefits related to tender, necessary documents shall be produced in original at the time of attending technical bid and photocopy be submitted along with technical bid documents.

Bids must be submitted in one outer sealed envelope having two separate inner sealed envelopes, one containing "Technical Bid" and other containing "Financial Bid". These two inner envelopes should be superscripted as "Technical Bid" and "Financial Bid" respectively. Financial Bid should contain only the duly filled price quotation. Both envelopes should have name and address of the bidder. Proper sealed covers (Glued along with Tapped) at all joints duly stamped with company logo should be provided. Merely stapled envelopes will not be accepted. (i) Technical Bid & (ii)

Financial Bid. These sealed envelopes should be inserted in separate sealed cover super scribing **“TENDER FOR TROPHIES”** and addressed to

Principal Administrative Officer, National Health Systems Resource Centre
NIHFW Campus, Baba Gangnath Marg, Munirka, New Delhi -1110067

The last date of submission of the tenders is 06 Oct 2020 at 1500 Hrs. The tender will be opened on same day at 16:00 hrs in the presence of intending tenderers. Late bids (i.e. received after 15:00 hrs on 06 Oct 2020) would not be considered. The bid would be opened at address given above

The NIF-India Management reserves the right to cancel the tender without assigning any reason thereof.

FORM “A”

TECHNICAL BID TENDER FOR TROPHIES

1.	Name of the Firm	
	Address	
	Telephone No.	
	Residence / Office	
2.	Status of the firm Sole Proprietor/Partnership Concern/ Private Limited Company/ Public Limited Company	
3.	Turnover in last three years along with copy of ITR	
4.	Previous experience in the same Trade. (Please enclose document in Support)	
5.	PAN No. (Please enclose photocopy)	
6.	Details of EMD	
7.	Please attach attested copies of Sales Tax / Service Tax /Certificates (if any)	

SIGNATURE OF THE TENDERER

& DESIGNATION OF THE SIGNATORY & RUBBER SEAL

FORM “B”

FINANCIAL BID TENDER FOR TROPHIES

S.No.	Categories of Trophies	No. of Trophies	Per Trophy Amount (Inclusive of all taxes) and delivery to NIF office	Total Cost
1.	Trophy A	5		
2.	Trophy B	90		
3.	Trophy C	650		
Grand Total (in INR)				

**SIGNATURE OF THE TENDERER
& DESIGNATION OF THE SIGNATORY & RUBBER SEAL**

Annexure – 1

Front view



This is Trophy B and C

This will be made in two sizes:

Size – Trophy B

Total Height – 23 c.m.

Total Width – 21 c.m.

Base (double bases) – 1.5 c.m. high, 5.5 c.m. width

Circular shape – 1.75 c.m. thickness and diamond cut.

Size – Trophy C

Total Height – 18 c.m.

Total Width – 15 c.m.

Base (double bases) – 1.5 c.m. high, 5.5 c.m. width

Circular shape – 1.75 c.m. thickness and diamond cut



Trophy B and C

Side view



Trophy B and C

Top View