

## **Expression of Interest for Empanelment**

### **External Legal Consultant – NHSRC (PHA)**

National Health Systems Resource Centre (NHSRC) is an autonomous body under National Health Mission (NHM), of Ministry of Health and Family Welfare (MoHFW), the Government of India (GOI). Its mandate is to assist in policy, planning and strategy development at the central level and in provision and mobilization of technical support to the states to implement the policies and programs and in capacity building.

#### **Public Health Administration (PHA) Division, NHSRC**

Public Health Administration Division (PHA) works under the broader framework of governance, health systems strengthening and management, with the objective of improving the availability of and accessibility to good quality health services through NHM. It also works on 'health law and policy' issues anchored in India's constitutional mandate and objective of universal health care from community perspective and; develops and strengthens regulations/legal frameworks, which undergird the public health functions of the State and enhance its capacity to advance population health.

NHSRC seeks to engage services of an External Legal Consultant, on a part time basis ( 5 days a month) to extend her/his support to the PHA division of NHSRC on its legal work. The external consultant will work with PHA Division of NHSRC and under the supervision and overall guidance of Advisor, PHA.

#### **Eligibility Criteria**

##### **Essential**

- Masters Degree in Law (LLM)
- Post qualification relevant work experience of minimum 7 years.
- Excellent legal research, analysis, drafting, capacity building and presentation skills.
- Adequate knowledge and understanding of important health related laws, particularly those administered by MoHFW.
- Understanding of global health issues and International law framework on health/public health and social determinants of health – gender equality, equity, education, water, sanitation etc.
- Broad understanding of National Health Mission and its programs.

##### **Desirable**

- Previous experience of having worked with Central or State Government will be preferred.
- Experience in drafting health related legislations

## **Terms of reference**

The External Legal Consultant is expected to provide technical support to PHA Division, NHSRC on a broad range of issues pertaining to law and health, including:

1. Providing support on a continuing basis on current substantive work on:
  - Law to regulate human milk banking / CLMCs
  - Any other health bill/regulations
2. Providing support to the Division on any other area pertaining to law, as may arise during period of engagement or as may be assigned
3. Undertake legal research and analysis on assigned areas of work
4. Draft good quality briefing documents, analytical frameworks, conceptual papers, presentations and other documents as required
5. Keep abreast of, document and update the team on latest law and policy developments in area of health/public health
6. Carry out legal vetting of health policies, programs and guidelines being developed to ensure its conformity to the extant statutory legal obligations
7. Providing support in legal issues by advising the organization, drafting legal documents and structuring legal remedies for the relevant issues.
8. Organise meetings, workshops and consultations as required
9. Drafting and comments on agreements, MOUs and other such documents

## **Note**

1. Interviews will be conducted for appropriate applicants. The date of interview will be intimate separately.
2. Candidate will be given external limited term contracts for eleven months for a total period of 55 days which will be spread over 11 months depending upon the job requirement. Only in exceptional circumstances the total period of the day can be extended beyond 55 days but within 11 months after taking approval from the competent authorities.
3. The applicant should be able to travel for work related activities in other States for which he/she shall be separately reimbursed as per the entitlements for travel reimbursement, accommodation, DA etc. for Sr. Consultants of NHSRC.
4. Preference would be given to the applicants having experience of drafting bill, regulations, acts related to health.
5. Candidates with experience of working with Centre / State / UT health department will be preferred.

6. Candidates residing in Delhi or NCR shall be preferred since sometimes the job may require physical presence and discussion for which no air/rail travel etc. will be reimbursed for such candidates, if selected and residing outside Delhi or NCR.
7. Professional remuneration per day will commensurate with qualification and experience.

**To Apply:**

Applicants are requested to download the application form- A attached with the TOR, which is uploaded on the NHSRC website. The duly filled application form should be sent by email with a forwarding letter addressed to Principal Administrative Officer (PAO), NHSRC at institutional email ID of NHSRC: [nhsrc.india@gmail.com](mailto:nhsrc.india@gmail.com) latest by 20<sup>th</sup> July 2020. Application submitted in any other format will not be accepted.

The shortlisted candidates shall be individually informed about the date of interview at least one week before the schedule. Interview will be conducted either through physical presence at NHSRC or through video conferencing. At the time of interview, the certificates and documents submitted with the application form shall be verified with the originals.

**Please ensure to mention EOI application on the application form, without which the application form will not be accepted.**

**FORM A**

**Application for empanelment as individual external consultants with NHSRC**

**I. Personal details:**

<b>Name</b>	<b>DOB</b>	<b>Address/Email/Phone</b>	<b>Languages proficient In</b>

**II. Professional Qualifications**

<b>Degree</b>	<b>Date of receiving</b>	<b>Name &amp; Location of Institution</b>

**III. Employment History/Consultancy Services (last 5 years) - highlighting experience in public health and health systems**

<b>Job Title</b>	<b>Dates of employment</b>	<b>Employer</b>	<b>Experience in Law (upto 50 words)</b>

**IV. Research/Publications/Reports - List up to 5 most relevant**

**Please indicate areas of expertise – and interest – for empanelment**