

Minutes of Pre-Bid Meeting

Pre-bid meeting was held on 17/06/2020 with Mr. Padam Khanna, NHSRC in the Chair.

Date of Meeting: 17/06/2020 Time: 12:00 PM to 1:00 PM

Venue: Theatre, NHSRC, New Delhi.

Objective: Key points was discussed on Tender for Annual job contract for manpower for Electrician, Housekeeping, Security Service and General duty worker (MTS) at NHSRC.

The Following Person were present:

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| 1. Mr. Padam Khanna | Sr. Consultant |
| 2. Mr. Ashok Pathar | Consultant, Accounts |
| 3. Anil Kumar Paul | Rep of M/S Good House Keeping |
| 4. Anil Kumar | MI2C Security & Facilitate Pvt Ltd |
| 5. Harvinder Ojha | Rakshak Security Pvt Ltd |

1. Submission of bank draft or MSME certificate for EMD - it was informed that MSME certificate will be valid only for only micro and small enterprise.

2. There was a confusion in requirements asked for in the given tables of EOI. Specific requirements to be provided space in each table so more grades to be added and there should be four tables to clarify the need of NHSRC for proper bidding.

3. Housekeeping will have a person who would be like supervisor but can be termed as "mate" or "Facilitator" or coordinator.

4. In the requirements we need to mention skill sets for each position. For each category we need to mention about semi-skilled and skilled.

5. Bonus to be paid as per rules.

6. For amount above 2.5 Lakhs TDS will be deducted on GST as per rules.