

MINUTES OF MEETING

TITLE: PRE-BID MEETING FOR HIRING OF LIGHT MOTOR VEHICLES
--

Date: 29th May, 2018

Time: 15:30 hrs–16:30 hrs

Venue: NHSRC Clinic, Delhi.

Objective: Key discussion and clarification on doubts i.r.o. Tender of hiring of light motor vehicles.

The Following Vendors and NHSRC members were present at this meeting.

VENDORS :

- | | |
|-------------------|-----------------------------------|
| 1. Dalip Singh | M/s Vishal Taxi Service |
| 2. Mr. Dharam pal | M/s Khattu Shyam Tour and Travels |
| 3. Mr. Ajay Singh | M/s New Yadav tourist. |

TEC and Administration Member.

- | | |
|------------------------------|---------------------|
| 1. Dr. Uddipan Dutta | PAO |
| 2. Dr. Ameel | Sr. Consultant HCT |
| 3. Dr. Vinay Bothra | Sr. Consultant PHA |
| 4. Mr. Bhupendra Kumar Singh | Consultant Admin |
| 5. Mr. Ashok Pathar | Consultant Accounts |

Points raised by vendor	Decision made by PAO & TEC.
Points raised by Mr. Dalip Singh of M/s Vishal Taxi Service that Hatchback vehicle is not available in market and difficult to quote the rate for this vehicles	It was suggested that Lowest bid will be selected on the average rate quote of two vehicle (i.e. Sedan and SUV) and separate quote of Hatchback may be considered on the lowest one received from any vendor
Points raised by Mr. Darampal Singh of M/s Khattu Shyam, Tour and travel that distance calculation for Pick up and drop is difficult to calculate the distance as the Airport to place like Mayur Vihar etc take long time and much far from Airport and the rate we quote in terms as per half day.	In this concern it was decided that point is genuine and in such case distance will be calculated in terms of Pick-up and drop on the basis of distance between Airport to NHSRC's empanelled Hotel.

With the above mentioned points and decision meeting was concluded at 16:30 hrs.

Please provide rates for the following heads also

B: FOR HIRING OF VEHICLES ON DAILY OR PART OF DAY BASIS.

	Make/ Model	Charges for Local Journey of Max. 100 km or 10 hrs [#]	Charges for Local Journey of Max. 50 km or 05 hrs [#]	Night charges from 2300 hrs. to 0500 am (following day)	Out station rates	Pick and drop from Airport*	Railway station Drop/Pickup*
	1	2	3	4	5		
A/c	AC Hatch Backer equivalent Type vehicles						
A/C	A.C. Sedan type or equivalent type vehicles						
	SUV type or equivalent type vehicles						

Additional kilometre at pro-rata basis.

- To/ From NHSRC office or empanelled Hotels.

Please note:

1. **Lowest vendor would be identified solely on basis of above quoted rates for column no. 2 above for average of 2 type of vehicles (Sedan & SUV) for L1. AC Hatchback rate will be compared separately to arrive L1. The Agency should have at least 02 types of vehicles and be paid as class of vehicle requisitioned.**
2. Taxes if any, shall be quoted separately.
3. Parking charges and Toll charges will be paid additionally but only on production of receipt, in the conduct of official duties only.

SIGNATURE OF BIDDER