



**Dr. Manohar Agnani, IAS**

Joint Secretary

Telefax : 23061723

E-mail : js.policy-mohfw@gov.in



भारत सरकार  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
निर्माण भवन, नई दिल्ली - 110011  
Government of India  
Ministry of Health & Family Welfare  
Nirman Bhavan, New Delhi - 110011

D.O.No. O- 11011/1/2018- NHM-II

Dated: 28<sup>th</sup> September, 2018

*Dear colleague,*

The Ministry has been informed by IGNOU that the process for the enrollment of candidate for the January 2019 session will commence shortly as per regular schedule of IGNOU and the last date for submission of application forms is **December 31<sup>st</sup> 2018**. Therefore, to be in a position to ensure timely completion of the selection of candidates and their nomination for enrollment in the January 2019 batch, all states are advised to initiate the process for selection. Accordingly, it is suggested States issue the orders for Call for Application from qualified and interested candidates, if not done so already, **by 8<sup>th</sup> October, 2018** (Sample Template of Call for Application is enclosed as Annexure-II). The tentative timelines for the January and July 2019 sessions for further activities are also enclosed (Annexure-I). States are also requested to ensure the notification of the required number of Programme Study Centres by IGNOU for the new session.

2. In addition, in order to avoid a situation where States are unable to admit the requisite number of candidates due to drop out of nominated candidates (as has happened in certain States) may I request states to have some number of candidates in the waitlist which can be worked out by the States in accordance with the number of candidates anticipated to be enrolled.

3. For any assistance/clarification you may contact Dr. Shalini Singh, Senior Consultant (NHSRC) at [shalini.singh1903@gmail.com](mailto:shalini.singh1903@gmail.com) or Dr. Rakshita, Consultant (MoHFW) at [rakshita.mohfw@gmail.com](mailto:rakshita.mohfw@gmail.com) ).

*with kind regards,*

Yours sincerely,

*7*  
*28/09/18*  
(Dr. Manohar Agnani)

Encl: As above

Addl. Chief Secretary/Principal Secretary /Secretary (HFW) – (All States / UTs except Goa, Chandigarh, Puducherry and Delhi)

Copy to:

1. Mission Directors (NHM) (All States / UTs except Goa, Chandigarh, Puducherry and Delhi).
2. Executive Director (NHSRC)

स्वच्छ भारत-स्वस्थ भारत

Scanned by CamScanner

**Certificate in Community Health (IGNOU)**  
**Suggested Schedule of Activities for Enrolling Candidates for January and July 2019 Session**

S. No	Activities	Tentative Timelines	
		January 2019	July 2019
1	Issue advertisement for selection	8 <sup>th</sup> October 2018	1 <sup>st</sup> week of February
2	Receive applications	15 <sup>th</sup> October 2018	End of February
3	Scrutinize applications and shortlist candidates for selection procedure/written test	3 <sup>rd</sup> Week of October	1 <sup>st</sup> week of March
4	Arrange venue and other logistics for written test/selection	By October 26 <sup>th</sup> 2018	1 <sup>st</sup> week of March
5	Issue admit card/intimation to appear for written test/selection procedure	29 <sup>th</sup> October, 2018	3 <sup>rd</sup> week of March
6	Conduct written test/selection procedure	1 <sup>st</sup> November, 2018	1 <sup>st</sup> week of April
7	Evaluate performance of candidates in written test/selection procedure and prepare results	By 9 <sup>th</sup> November, 2018	1 <sup>st</sup> week of April
8	Evaluate performance of candidates based on written test/selection procedure and other criteria (eg: reservation policy)		End of April
9	Issue offer letter to selected candidates		1 <sup>st</sup> week of May
10	Get surety bond signed by the candidates accepting the offer	3 <sup>rd</sup> week of November	3 <sup>rd</sup> week of May
11	Draw final list in Admission Applications who accepted the offer and signed the surety bond	By November 30 <sup>th</sup> 2018	End of May
12	Collect filled in Admission Application forms (of IGNOU) from the candidates	1 <sup>st</sup> Week of December	1 <sup>st</sup> week of June
13	Administrative and financial approval for sponsoring the selected candidates	2 <sup>nd</sup> week of December	2 <sup>nd</sup> week of June
14	Prepare DD(s) for payment fee or process online payment of fee to jurisdictional Regional Director(s) of IGNOU	15 <sup>th</sup> December	15 <sup>th</sup> June
15	Submit Candidate Admission Application forms along with nomination letter to jurisdictional Regional Director(s) of IGNOU	(Last date is 31 <sup>st</sup> December)	(Last date is 30 <sup>th</sup> June)

(for inviting applications from regular/contractual in-service candidates)



**Call for Applications for 6-Month Bridge Program (Certificate) in Community Health Under .....(Name of the State) Health Mission/ Society**

"I will give you a talisman. Whenever you are in doubt or when the self becomes too much with you, apply the following test. Recall the face of the poorest and the weakest man [woman] whom you may have seen, and ask yourself, if the step you contemplate is going to be of any use to him [her]. Will he [she] gain anything by it?....."

- One of the last notes left behind by Gandhi in 1948, expressing his deepest social thought.

Your career is one of the biggest steps you will take. Is it going to be only a means of earning your bread and butter or do you want it to be your calling?

Nation today requires dedicated young men and women who are willing to take up the challenge of reaching the unreached and sincerely serve the public who are in need. Do you have the courage, attitude and skills to be part of this Mission?

National Health Mission on behalf of the nation invites the candidates who are willing and enthusiastic to serve the community by bringing health care services to the doorsteps of the community to apply for the 6-Months Bridge Program (Certificate) in Community Health. This Course is part of an initiative under the National Health Mission to strengthen Sub-Centres as Health & Wellness Centers (H&WCs) for improved implementation of public health programmes and to enable comprehensive primary health care service delivery, including disease prevention and health promotion. Candidates who successfully complete this course will be posted at these Sub Centers as Community Health Officers (CHOs) to lead a primary health care team consisting of frontline workers such as the female health workers (ANMs), male health worker (MPW), and ASHAs.

The Program will be implemented through the Indira Gandhi National Open University (IGNOU)

The eligibility criteria for applying for the Bridge Program is as follows:

**Essential Criteria:**

- General Nursing and Midwifery (GNM) RNRM from a recognized Institute/Bachelor of Science in Nursing from a recognized Institute or University/Bachelor of Ayurveda Medicine and Surgery (BAMS) from a recognized Institute or University
- Less than 35 years of age; however, less than 40 years for the SCs and STs.

**Desirable Criteria:**

- Proficiency in regional/local language and dialect
- Work experience in the public health system, preferably at the Primary/Community Health Center level
- 2 years of relevant work experience in the health sector

The course is open to regular & contractual employees of the State Government/State Health Society.

.....(Name of the State) National Health Mission shall provide support for boarding and lodging allowance; IGNOU fees; transport for practicum, and other training related costs. Apart from this, candidates will continue to receive their