Terms of Reference
Consultant – HMIS

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) as an autonomous registered society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. The NHSRC is also mandated to contribute towards National strategic health planning and programme design. Work at NHSRC is organised around multiple divisions, namely – Community Processes, Quality Improvement, Public Health Planning, Public Health Administration, Healthcare Financing & Healthcare Technology, HMIS and Human Resources for Health.

NHSRC intends recruiting Consultant-HMIS (Health Management Information System) purely on contractual basis.

Location: New Delhi with requirement of travel to states & districts.

Roles & Responsibilities:
- To liaison with State officials, technology partners and other stakeholders,
- To examine data for inconsistencies and follow-up with the states for rectifying the errors in HMIS data,
- To develop indicators/templates of reports/dash boards/score-cards as per requirement,
- To compile reports based on data analysis using statistical packages (SAS) for different stakeholders,
- To identify gaps and suggest solutions for improvising existing HMIS application,
- To provide training to State & District level officers on various aspects of HMIS including data reporting formats, reports and utilization of data,
- To manage issues related to "GIS enabled HMIS portal",
- Any other work assigned by the senior officers of the Ministry.
- The consultant will work for the Ministry of Health & Family Welfare and place of duty will be New Delhi. He/she may be required to travel within country.

Qualification & Experience:
- Possess a MBBS/MPH/PG in Social and Community Medicine or Health Informatics.
- The consultant should have at least 2 years of work experience of Health data management and analysis.

Desirable qualifications
- Two years' experience in data handling/data analysis. Working knowledge of MS-Office and Statistical software (SAS, SPSS etc.).
- Having familiarity with RCH programmes will be an advantage.

Age Limit: 35 years & below.

Note: It is mandatory to mention Age, Year of Passing the Degrees, Current and Past Employment dates on your resume, without which it will not be accepted.

Applications must reach by **4 p.m. on 13-Feb-2015** by email to consultant.hmis.2015@gmail.com or by post / by hand to HR Manager, NHSRC, NIHFW Campus, Baba Gang Nath Marg, Munirka, New Delhi -110 067. **Please ensure to mention post applied for on the envelope (in post) and subject-line (in e-mail), without which applications will not be accepted.**