

National Health Systems Resource Centre
NIHFW Campus, Baba Gang Nath Marg,
Munirka, New Delhi – 110067

1. Objective

- Inviting Expressions of Interest (EoI) for empanelling (1) Individual Consultants, and (2) Organizations (public, private and not-for-profit) for any or all of the following activities,
- (a) conducting studies, reviews, rapid assessments, evaluations and operational research
 - (b) training & capacity building
 - (c) development of training material and modules
 - (d) reviewing and strengthening research proposals
 - (e) providing support with specialist public health assignments

2. About NHSRC

The National Health Systems Resource Centre works with policy makers and practitioners to provide technical support based on experimental learning and feedback, build sustainable partnerships and strengthen technical strategies and management approaches to enable people centred health systems.

NHSRC is seeking expressions of interest from (1) Qualified and experienced public health professionals and (2) Public, Private and Not-for-Profit organizations (including academic institutions and reputed NGOs) for empanelment for above mentioned purposes.

3. **The broad areas of work and capacity building:** Interested applicants should have expertise in one or more of the areas listed below.

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| 1) Community Processes & Comprehensive Primary Health Care | 2) Health Technology Assessments |
| 3) Public Health Planning | 4) Organization of primary and secondary health care services |
| 5) Health Informatics | 6) Urban Health |
| 7) Quality in health systems | 8) Health Governance and Management |
| 9) Human Resources for Health | 10) Health Communication and Behaviour Change |
| 11) Healthcare Financing (including Health Accounts, Insurance & Expenditure Analysis) | 12) Access to health services and equity |
| 13) Public Private Partnerships (PPP) | 14) Public Health Surveillance |
| 15) Procurement and contracting | 16) Multisectoral convergence |
| 17) Public Health Administration (including regulatory/legal issues) | 18) Knowledge management and Research with special focus on implementation research – Health Systems Strengthening |

4. Eligibility: Individual Consultants and Organizations should submit documentation to determine eligibility criteria.

(i) Individual consultants will need to submit,

- a) Proof of educational qualification(s) and a proven track record of relevant experience.
- b) At least five examples of work in the health sector (e.g. publications, reports) undertaken by the individual in the last five years.

(ii) Organizations will need to submit,

- a) A list of relevant faculties with CVs (3-5 staff members with the relevant qualifications and public health experience).
- b) A track record of public health related work for at least three years (e.g. relevant reports and documents).
- c) Proven organizational capacity to conduct public health research, where appropriate
- d) Details of Registration along with a copy of their service tax registration, latest return of service tax, PAN card and the last three years IT return.

5. Modalities

(i) Individuals/organizations meeting the technical requirements and eligibility criteria will be empanelled for two years in the first instance. Further extensions will be considered based on fulfilling the eligibility criteria and satisfactory completion of assignments.

(ii) Detailed Terms of Reference will be provided for individual assignments on a case-by-case basis.

(iii) The consultancy fees for individual assignments will be determined using NHSRC norms.

(iv) Collaboration with individual external consultants will take the form of specific task assignments awarded through contracts.

(v) Collaborations with organizations can be of two types:

- a) Specific task-based contracts: where the same guidelines as for individual consultants apply.
- b) Strategic Partnerships with an MOU: where there is a long-term understanding of collaboration and work alignment to meet common objectives. This could include circumstances where agreed outputs are required in a recurrent and/ or periodic basis or where there are a number of related short-term tasks requiring completion.

(vi) If selected, individuals/organizations will be required to sign a confidentiality/nondisclosure agreement. Should a conflict of interest arise, it would be incumbent upon the individual/organization to notify NHSRC immediately.

6. How to apply?

Applications will be accepted on a rolling basis.

(i) Interested individual external consultants should fill in **Form A** (along with their most recent CV) and e-mail their application to NHSRC at nhsr.india@gmail.com with the following subject header "EoI for empanelment as an individual".

(ii) Interested external organizations should fill in **Form B** (along with the most recent CVs for 3-5 relevant staff members) and e-mail their application to NHSRC at

nhsrc.india@gmail.com with the following subject header “EoI for empanelment as an organization”.