

**Terms of Reference**  
**Consultant – Public Health Administration (Legal)**  
**Public Health Administration Division, NHSRC**

National Health Systems Resource Centre (NHSRC) is an autonomous body under National Health Mission (NHM), of Ministry of Health and Family Welfare (MoHFW), the Government of India (GOI). Its mandate is to assist in policy, planning and strategy development at the central level and in provision and mobilization of technical support to the states to implement the policies and programs and in capacity building.

**Public Health Administration (PHA) Division, NHSRC**

Public Health Administration Division (PHA) works under the broader framework of health systems strengthening and governance and with the objective of improving the availability of and accessibility to good quality health services through NHM. Within governance, it works on 'health law and policy' issues anchored in India's constitutional mandate and objective of universal health care from community perspective and; develops and strengthens regulations/legal frameworks, which undergird the public health functions of the State and enhance its capacity to advance population health.

NHSRC seeks to recruit Consultant – PHA (Legal), to extend her/his support to the PHA division of NHSRC in its work on 'health law and policy'. The Consultant will work in collaboration with Sr. Consultant (PHA) and under the supervision and overall guidance of Advisor, PHA.

**Roles and Responsibilities**

- The Consultant is expected to provide technical support to PHA Division, NHSRC on a broad range of issues pertaining to law and health, including but not limited to:
- Take the day-to-day legal responsibilities and provide support to the Division on its substantive work on health law and policy, including on:
  - National Public Health Bill
  - Comprehensive Protocol for managing Medico-Legal cases, including sexual assault and rape, based on extant laws and legal obligations
  - Law to regulate Lactation Management Centres / human milk banking
  - Clinical Establishment Act
  - Digital Information Security and Privacy issues
- Undertake legal research and analysis on assigned areas of work
- Draft good quality briefing documents, analytical frameworks, conceptual papers, presentations and other documents as required
- Undertake drafting of laws, policy and programs as assigned
- Draft responses to queries related to legal-ethical issues in health
- Keep abreast of, document and update the team on latest law and policy developments in area of health/public health
- Assist the team in ensuring that the health policies, programs and guidelines being developed conform to the extant statutory legal obligations
- Providing support in legal issues by advising the organization, drafting legal documents and structuring legal remedies for the relevant issues.
- Organize meetings, workshops and consultations as required
- Assist states and districts in implementation of health related laws, through training and capacity development, supportive supervision and monitoring.
- Coordinating and collaborating with other divisions of NHSRC
- Undertake any other assignments of PHA division as and when entrusted by Advisor

## **Eligibility**

### **Essential:**

- Undergraduate Degree in Law from a recognized university
- Post qualification relevant work experience of minimum 3 years
- A working knowledge of important health related laws
- Excellent legal research, analysis, drafting and presentation skills
- Willingness to travel to states & districts to provide technical assistance
- Ability to work individually with minimum supervision and on different assignments simultaneously to meet tight timelines
- An understanding of the public health structure and systems in India
- Demonstrated ability to work in a multi-disciplinary team environment
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, PowerPoint
- Educational qualification and experience could be relaxed when there is published quality work or work experience of specific relevance

### **Desirable**

- A Master's degree in Public Health / Management / Law
- Work experience in areas of health law and policy, including on issues of hospitals, healthcare, mental health, gender, sexuality, disability, HIV, TB, tobacco control etc.
- Research experience on relevant areas of law and health
- Published work in the area of inter-linkages between law, health and equity
- Relaxation in experience and age can be considered for a candidate with exceptional credentials.

**Age Limit:** 40 years & below. (As on last date of receiving applications)

**Location:** New Delhi with Willingness to travel on need basis

**Remuneration Range:** Between Rs. 60,000/- to Rs. 1,20,000/- per month

***\*Fee offered within the band will be commensurate qualification and experience***

**To Apply:** Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to [recruitment.pha.nhsrc@gmail.com](mailto:recruitment.pha.nhsrc@gmail.com) only by **12<sup>th</sup> June 2020**. Application submitted in other format will not be accepted. Please ensure that the post applied for is clearly mentioned on the application form, without which the application form will not be accepted.