

Terms of Reference
Consultant (LSCM) (CTD)

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Central TB Division, Ministry of Health & Family Welfare (MoHFW) is seeking applications from qualified candidates for the above mentioned post purely on contractual basis.

Responsibilities:

1. Assist CTD in ensuring consumption of expirable items based on the principles of First- Expiry- First- Out (FEFO) method
2. Establish buffer stock levels for State/district/TUs/PHCs for proper Inventory control System
3. Assistance with the implementation of Drug Logistic System (DLS) processes instituted for Multi Drug Resistant (MDR) and Extra Drug Resistant (XDR) drugs and for Purified Protein Derivatives (PPDs) Assistance to Central TB Division (CTD) in the implementation of Revised Guidelines on drug related treatment, as required
4. Uploading required data on the website of funding agencies
5. Prepare state-wise reports on the requirements of M / XDR drugs based on the National Programmatic Management of Drug Resistant TB (PMDT) Plan
6. Coordination with the states to forecast, calculate & replenish their requirement of M / XDR anti TB drugs based on their PMDT plan. Monitor expiry and short expiry items and advise NTEP regarding diversion to other needy States/Districts; condemnation and disposal. Prepare Assistance in the compilation of periodic reports on expired drugs written-off/ pending write-off by states
7. Develop Monthly/Need-based reports on National/State/District level stock position of Anti-TB Drugs & other supplies.
8. Assist CTD in indicating and helping GMSDs/States in resolving discrepancies identified, with mechanism for reminders, tracking and input of response
9. Assist NTEP in assessment of storage spaces for drug stores for storage of Anti-TB drugs
10. Assist CTD in developing guidelines for storage facilities, (i.e., warehouses, stores and cold rooms) and training and capacity building of staff at all levels so as to ensure best storage practices at all levels. Suggest an optimal infrastructure and human resource at all level for effective implementation of Inventory Management System.
11. Assist Central TB Division (CTD) in managing distribution, recording, reporting and inventory management of drugs (Adults, Pediatric, M / XDR), Diagnostics, Lab equipment's & consumables at the State / District /PHC/CHC levels
12. Monitor drug stock position at the Government Medical Supply Depots (GMSDs), State Drug stores (SDS), District Drug Stores (DDS), including verification and check for internal consistencies of stocks reported at the start of each quarter/month, supplies made during the quarter/month, quarterly utilization and the ending stock for each of the drugs
13. Interact with CTD, Ministry of Health and State/ District/PHC/CHC level, on matters relating to supply chain of drugs, diagnostics, lab equipments & consumables, etc.
14. Project future utilization and supply needs for drugs for State Drug Stores (SDS), districts and/or other stock points, ensuring maintenance of desired buffer stocks
15. Assist in preparation of releases /need-based releases on GMSDs, for supply of drugs to SDSs and/or districts
16. Monitor fulfillment of the above and shipment of drug supplies to SDSs and districts
17. Initiate corrective action promptly to resolve any discrepancies or delays in fulfillment of releases to states/districts
18. Monitoring and sharing of data of drug logistics on the GoI monitoring softwares developed for Procurement & supply chain. Assistance to CTD in streamlining stock reports on the above software for NTEP drugs in co-ordination with concerned departments under MoHFW
19. Any other work assigned by Central TB Division

Essential Qualification / Requirements

1. Graduate in any discipline from a recognized University with MBA or Post Graduate Diploma in Supply Chain management.
2. 4-5 years' experience in managing supply chain of drugs and other commodities.

Preferential Qualification/Skills

Experience in Public Health programme at National/ State Level
Working Knowledge of Computers

Reporting

The overall In charge of Consultant (LSCM) would be the ADDG-TB.

Age

Upto 65 years and ready to travel extensively

Remuneration

Remuneration Range: Between Rs. 90,000/- to Rs. 1, 30,000/- per month

To Apply:

Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to recruitments.ctb@gmail.com only by **22-Jul-2020**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.