

**Terms of Reference
Consultant-Care, Support and Treatment (NVHCP)**

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare (MoHFW) is seeking resumes from qualified candidates for the above mentioned post purely on contractual basis.

Roles and Responsibilities:

- **Provide technical assistance** for implementation of the 'National Viral Hepatitis Control Program' and its goals at centre, and in states, as may be agreed upon from time to time.
- To assist the focal person for managing care support and treatment services at various levels under the program.
- **Facilitate all work related to logistics of treatment sites.**
- **Ensure implementation of care support and treatment** for viral hepatitis as per the guidelines at all levels under the program.
- **Supervise** through on site visits and provide technical support for strengthening of treatment sites under the program;
- **Ensure timely submission of monthly reports generated at the treatment sites to the viral hepatitis management unit**
- **Regular monitoring** of the functioning of treatment site under the program
- **Willingness to travel to states & districts** to provide technical assistance & ability to work on different assignments simultaneously to meet the timelines for assignments.
- **Participate in epidemic/outbreak investigation** as member of Rapid Response Team (RRT) for viral hepatitis as and when required
- **Undertake review of literature** and stay up-to-date on current trends in health systems strengthening with regard to the program for prevention and control of viral hepatitis.
- **Review of latest advancements** in treatment and management of viral hepatitis
- **Collect and analyze** state and national data on components of the program on regular basis.
- **Responsible for program implementation plan of states PIP**-through coordinating and incorporating inputs for the program
- **Budgeting and financial planning** for the program
- **Building capacities** at state and district level under the program
- **Develop study / evaluation protocols/guidelines** and undertake and/or guide research studies as needed.
- **Undertake other assignments**, which may be assigned from time to time by the Reporting Authority

Eligibility Criteria:

Essential Qualifications

Post graduate qualifications in public health/ medicine/ or any other related field with MBBS recognized by Medical Council of India (MCI)

Minimum Experience:

2 years of experience in public health/ Medicine or related field

Other Desirable Skills

- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point & Web surfing to search relevant data & documents.
- Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Working knowledge of Hindi also desirable.
- Ability to work in a multi-disciplinary team environment.
- Experience in operationalizing health program at field level
- Willingness to travel to states & districts to provide technical assistance & ability to work on different assignments simultaneously to meet the timelines for assignments.

Formal educational qualification, experience and age could be relaxed when there is a published work of high quality or whenever there is work experience of specific relevance.

Age Limit: Up to 45 years as on last date for receiving application according to the advertisement

Remuneration: Rs. 60,000-1,20,000/- per month

*Fee offered within the band will be commensurate to qualification and experience

To Apply:

Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to ncdc.mohfw@gmail.com only by **22-Nov-2019**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.