

**Terms of Reference**  
**Consultant-HMIS (Statistics Division)**

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare is seeking applications from qualified candidates for the above mentioned post purely on contractual basis.

**Roles & responsibilities:**

- To liaison with State officials, technology partners and other stakeholders,
- To examine data for inconsistencies and follow-up with the states for rectifying the errors in HMIS data,
- To monitor data reporting status,
- To compile reports based on data analysis using statistical packages (SAS) for different stakeholders,
- To provide training to State & District level officers on various aspects of HMIS including data reporting formats, reports and utilization of data,
- To manage issues related to “GIS enabled HMIS portal”,
- Any other work assigned by the senior officers of the Ministry.
- The consultant will work for the Ministry of Health & Family Welfare and place of duty will be New Delhi. He/she may be required to travel within country.

**Eligibility Criteria:**

- Possess at least post-graduation degree/ diploma in health management/public health/Statistics/information technology/ Health Informatics.
- The consultant should have at least 2 years of Post Qualification work experience of Health data management and analysis.

**Desirable qualifications:**

- Two years' experience in data handling/data analysis. Working knowledge of MS-Office and Statistical software (SAS, SPSS etc.).
- Having familiarity with RCH programmes will be an advantage.
- Preference will be given to candidates who have already worked at National or State level MIS.

**Age:** Upper limit 45 years as on last date of receiving application.

**Remuneration Range:** Between Rs. 60,000/- to Rs. 1,20,000/- per month

**To Apply:**

Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to [hmis.recruitment@gmail.com](mailto:hmis.recruitment@gmail.com) by **9-Jul-2019**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.