**Terms of Reference**

**Consultant-Laboratory (NTCP)**

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare (MoH&FW) is seeking applications from qualified candidates for the above mentioned post purely on contractual basis.

**Job Description:**

* To assist the MoHFW / Dte.GHS in the execution of Tobacco Product Testing and Regulation component of the National Tobacco Control Programme;
* To plan and execute efficient functioning of National Tobacco Testing laboratories;
* To identify equipment and other technical services required for tobacco testing and generation of data base for tobacco products;
* To supervise preparation of documents for technical specifications for advanced scientific equipment required by NTTLs;
* To draw up strategies for procurement of standards, working standard, etc.
* To adapt or modify existing SOPs to suit testing of locally available tobacco products
* To provide inputs in relation to translating testing information to product regulation.
* Ability and willingness to travel extensively.
* To undertake any other task and responsibility as and when to be signed by the supervisor /focal points.

**Qualifications & Experiences:**

**Essential:**

* PhD with one of the following relevant specializations during masters i) Chemistry ii) Pharmaceutical Chemistry iii) Food Chemistry iv) Analytical Chemistry with a first class career at graduate and post graduate levels.
* The person should have at least ten years post qualification progressively responsible experience in research and execution of major scientific projects in institutional laboratories as evidenced by research papers in peer reviewed professional journals.

**Desirable:**

* Experience in advanced instrumental laboratory techniques for natural and synthetic original products preferably either in food, nutritional, pharmaceutical or pesticides including knowledge of procedures for microbiological techniques and quality management system.
* Familiarity with Govt. of India policies, program priorities and regulations in tobacco control programme will highly be appreciated.

**Knowledge and skills:**

* Technical expertise as application scientist in advanced analytical techniques.
* Knowledge of adaptation, modification and validation of methods, procedures or standard operating procedures in line with laboratory activities.
* Ability to translate standard operating procedures and their adaptation in National Tobacco Testing Laboratories.
* Experience of undertaking technology development and dissemination of knowledge in line with technical requirements.
* Ability to steer inter-institutional research and collaborative efforts to generate valid scientific data and interpretation.
* Ability to write sound technical reports and excellent presentation skills.
* Interpersonal and management skills with ability to work in a deadline-driven environment.
* Working knowledge on use of computer software such as MS-Office, MS-Excel, Chemdraw, etc.
* Good communication skills in English and Hindi.
* Good working knowledge of team management techniques to plan, organize and direct multi-disciplinary teams, activities, and overall administrative requirements.
* Experience of organizing seminars, workshops and training programs on recent advances in institutes of national importance will be preferred.
* Knowledge of generating classified knowledge, patents and intellectual property rights.

**No. of Position:** One

**Age:** Upper Age limit 50 years as on the closing date of the application.

**Remuneration:** Rs. 1,00,000/- per month (consolidated). TA/DA on official tour shall be provided as per extant Government norms.

**Other Conditions:** As per extant GOI/MOHFW instructions.

**Period of contract:**  1 year and extendable based on annual performance evaluation with an increase of 5% in remuneration.

**Location:**  Delhi

**To Apply:** Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to ntcp.recruitments@gmail.com only, by **11-Aug-2020**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.