

Terms of Reference
Consultant (Logistics & Supply Chain Management)

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare is seeking applications from qualified candidates for the above mentioned post purely on contractual basis.

Roles & Responsibilities

The Consultant will be based at Family Planning Division of Ministry of Health and Family Welfare and will directly work under the supervision of Deputy Commissioner, Family Planning. Specific responsibilities of the position are as follows:

- Coordinate and follow up with the Procurement division and CMSS for streamlining contraceptive supplies
- Coordinate and follow up with GMSDs and CMSS warehouses for timely delivery of supplies to the State/UTs
- Technical support to the IT Cell (C-DAC) for maintenance and rectification of technical glitches in FPLMIS application
- Coordinate and follow up with State/UTs for organizing trainings on FPLMIS
- Analysis of supply status of Nischay Kits (PTK) in relation with Quarterly progress report
- Preparing regular updates on the supply status of the states
- Any other work assigned by supervisor from time to time

Qualifications & Experience Requirements

- Masters in any discipline with at least 2 years of experience of working in public health sector
- Experience of working in managing logistics of Family Planning commodities is essential

Essential Skills & Competencies

- Proficient in computers and good knowledge of working on software related to supply and logistics management.
- Technical knowledge of supplies and logistics management
- Good communication and writing skills
- Good inter-personnel skills

Reporting: Deputy Commissioner (Family Planning), Ministry of Health & Family Welfare

Age: Upper limit 50 years as on last date for receiving application and having sound health to undertake field visits.

Remuneration Range: Between Rs. 60,000/- to Rs. 1,20,000/- per month.

Location: New Delhi

To Apply: Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to rch.recruitment@gmail.com by **28-Jun-2019**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.