

Terms of Reference
Consultant- Public Health Administration (Legal)

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) as an autonomous registered society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. The NHSRC is also mandated to contribute towards National strategic health planning and programme design. Work at NHSRC is organised around multiple divisions, namely – Community Processes, Quality Improvement, Public Health Planning, Public Health Administration, Healthcare Financing & Healthcare Technology, HMIS and Human Resources for Health.

NHSRC intends recruiting Consultant-PHA (Legal) purely on contractual basis to extend his/her support to the PHA division of NHSRC. The consultant will work under the supervision of Sr. Consultant (PHA), NHSRC.

Location: New Delhi with requirement of travel to states.

Roles & Responsibilities:

- To undertake literature review (domestic and international) in the area of Public Health Law
- To support in the drafting of laws / rules relating to Public Health
- To provide technical assistance in development of Public Health Bill
- To support implementation of Clinical Establishments Act, Registration of Birth and Death Act etc.
- Assist in the collection and development of background materials for publications of the division
- Maintain database of all relevant documents/communications related to allocated work area
- Undertake any other assignments, which may be assigned from time to time by the Sr. Consultant (PHA), NHSRC or the Executive Director, NHSRC.

Qualification and Work Experience:

Essential:

- Possessing an undergraduate Degree in Law from a recognized university
- Postgraduate degree in Public Health, Health Administration, Community Health or Social work
- Minimum of 2 years relevant work experience

Desirable:

- Work in the area of public health
- Publications in the area of public health

Age Limit: The maximum age limit shall not be exceeding 40 years as on the closing date of receipt of the application.

Note: It is mandatory to mention Age, Year of Passing the Degrees, Current and Past Employment dates on your resume, without which it will not be accepted.

Applications must reach by 4 p.m. on 3-Jan-2015 by email to consultant.pha.legal2014@gmail.com or by post / by hand to HR Manager, NHSRC, NIHFWS Campus, Baba Gang Nath Marg, Munirka, New Delhi -110 067. Please ensure to mention post applied for on the envelope (in post) and subject-line (in e-mail), without which applications will not be accepted.