

Terms of Reference

Junior Consultant -Public Health Administration

National Health Systems Resource Centre (NHSRC) is an autonomous body set up in 2006, under National Rural Health Mission (NRHM), now National Health Mission (NHM), of Ministry of Health and Family Welfare (MoHFW), the Government of India (GOI). Its mandate is to assist in policy, planning and strategy development at the central level and in provision and mobilization of technical support to the states to implement the policies and programs and in capacity building.

Public Health Administration Division (PHA) works on development of National public health policies/Governance/plans /programs and assists states and districts in implementation, through capacity development, supportive supervision and monitoring. It also informs the national policies and programs with the experiences gained from working at the grassroots.

Some of the key areas of work of the PHA Division include:

Model Health Districts Initiative– The Division works with selected Districts to ensure provision of assured services to achieve the outcome of reducing the OoPE and improved overall health indicators of the district for various programs. Under the initiative, the Division provides technical support to identified District Hospital, SDH, and a chain of CHC, PHC and SC for provision of assured health services, particularly critical care services. Health facilities that comply with infrastructural, HR, quality and health systems requirements and optimally implement the health programs under NHM, qualify as ‘Model Health Districts’ and in turn serve as models for replication by other districts and states.

Strengthening provision of Secondary Care – The Division provides technical support to strengthen secondary care health facilities in terms of infrastructural requirements and technical protocols and for developing District Hospitals as ‘Knowledge Hubs’ by provision of DNB/CPS, nursing and paramedical courses. It also supports the states in developing prospective plan for district hospitals. Key areas under secondary care strengthening are:

- District hospital strengthening
- DNB
- MCH strengthening
- Revision of CEmONC/LSAS

Public Health Governance- Robust and accountable health systems governance remains a challenge within the public sector. Mechanisms for strengthening accountability and health systems risk management (such as morbidity audits, prescription audits, inventory and financial audits) are either inadequate or lacking. Neither is there a system to generate early warning signs about potential lapses in service delivery (particularly those which are critical, e.g. adverse event reporting). The division is working on the strengthening of Public Health Governance through Health System Indicator Tools enabling timely corrective actions to prevent untimely deaths and avoidable incidents.

- Maternal Death Surveillance Review & Child Death Review
- Clinical Governance
- Referral Transport
- Civil Registration System
- Citizen Charter

Comprehensive Primary Health Care- The Division has coordinated in drafting of operational guidelines in certain key areas of Comprehensive Primary Health Care. Guidelines cover the areas of Oral Health, Mental, Neurological & Substance Use Disorders, Emergency Services, Architectural Design of HWCs and RMNCH+A.

Indian Public Health Standards (IPHS)- The Division has drafted the revision of IPHS by aligning it with recent program initiatives.

National Urban Health Mission (NUHM)-The Division works with relevant stakeholders in strengthening capacity of states in rolling out implementation of NUHM and also carries out supportive supervision and monitoring of various urban health activities.

Public Health Management Cadre- Division is supporting MoHFW in creating public health cadre within the existing health structure of the states. The 13th CCHFW members resolved to commit to constitute Public Health Management Cadre in their States by March 2022 to achieve the goal of Health for All.

Communicable Disease-To provide implementation support as well as to review the progress of specific public health strategies under Communicable Disease Control programmes with a specific focus on COVID-19 related activities.

Junior Consultant, PHA division, NHSRC

The PHA Division is looking for young and dynamic public health professionals who are motivated to undertake public health services. The applicant must be proactive and self-accountable with a strong work ethic and ability to work with minimum supervision and deliver within tight deadlines.

The applicant should be passionate about strengthening public health services with a vision of making good quality public health care services available and accessible to the most underserved and marginalized populations; and must have the zeal to continuously and strategically work towards realization of that vision.

The selected candidate will have the unparalleled opportunity to work at a dynamic platform with the States and Districts and other stakeholders. The work will provide an enriching experience in understanding the public health challenges at various levels and developing and implementing strategies for problem solving.

Opportunity to join the Division:

NHSRC seeks to recruit a junior consultant purely on contractual basis to extend his or her support to the PHA division of NHSRC. The Junior Consultant will work under the supervision of Senior Consultant-PHA, and under the overall guidance of Advisor, PHA.

Qualification and Experience:

i) Essential

- Graduate in AYUSH/Nursing/Public Health
- Post-graduation or higher qualification in public health, community health, preventive & social medicine (MPH) is essential
- At least 1-year of post PG experience especially in core public health domains like maternal and child health/ NRHM/ NHPs/ RMNCH+A/ health planning/ Health policy and advocacy/ Public Health system strengthening or Health Care Management.
- Demonstrated experience in operationalizing health programs at field level; working in strengthening of state, district, block level health systems such as PHMC
- Competency and experience in working on NHM programs at program/policy level, monitoring and evaluation, data analysis, public health administration, governance
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, PowerPoint
- Vibrant, dynamic and highly motivated with a sense of initiative and ownership, ability to firmly convey the ideas across the team and ready to take any responsibility assigned as a part of the team
- Ability to produce high quality written work, with great attention to detail, within tight deadlines.
- Passionate about working on health systems issues, particularly for the poor and vulnerable population, and keen on working on policy at national level, with a problem-solving approach

- Demonstrated ability to work in a multi-disciplinary team environment
- Educational qualification and experience could be relaxed for exceptional candidates

ii. Desirable

- Working experience with States on developing public health cadre, implementation of IPHS, Initiative towards achieving Universal Health Coverage, working experience in implementing replicable models shall be preferred.
- Professionals having experience of research publications at national/international forum, academic excellence along with working in the center of excellences like AIIMS or AIIMS like institutions shall be preferred.

ii) Roles & Responsibilities:

- Provide technical and handholding support to states for specific programs like Model Health Districts (MHD), Maternal Death Surveillance and Response (MDSR), Child Death Review (CDR), District Hospital Strengthening, Grievance Redressal & Health Help line (GR & HL), Supportive Supervision (SS), Indian Public Health Standards (IPHS) etc.
- Systematic collection, documentation & presentation of information on health system and health needs for providing inputs to key decisionmakers.
- Analysis of data from HMIS & its use for decision makers at central, state and district level.
- Support the PHA team in building capacities at district and state level for making state and district health plans and for review & improving the plans, using both epidemiological and HMIS inputs and support on budgeting and financial planning as required by the poor performing states.
- Undertake periodic monitoring visits to review implementation progress in states, prepare reports and follow up on implementation of recommendations by the states
- Coordinate drafting of program documents and guidelines and other capacity building materials for various cadres and staff working in health
- Support the Division in organization of national, regional and state level workshops and consultations for orienting States on specific technical areas
- Appraise PIP proposals from states to facilitate decision making by the MoHFW
- Liaise with implementing partners / development partners at the Centre or State level
- Coordinating and collaborating with other divisions of NHSRC.
- Support in implementation of PHMC in the state.
- Undertake any other assignments of PHA division as and when entrusted by Advisor.

Consultancy fee band: Between Rs. 40,000/- to Rs. 70,000/- per month

*Fee offered within the band will be commensurate qualification and experience

Location: The position is New Delhi based with travel to different states and districts

Age limit: Upto 30 years (as on last date of receiving of applications).

To Apply: Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to recruitment.pha.nhsrc@gmail.com by **10th January 2021**. Application submitted in other format will not be accepted. Please ensure that the post applied for is clearly mentioned on the application form, without which the application form will not be accepted.