

Terms of Reference
Senior Consultant (UIP-Supply Chain)

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare is seeking resumes from qualified candidates for the above mentioned post purely on contractual basis.

Roles and Responsibilities:

1. Assist the Joint Commissioner (UIP) in monitoring vaccine and logistics supplies related to Routine immunization program including AD syringes and cold chain logistics.
2. Assist the Joint Commissioner (UIP) in implementing eVIN (electronic vaccine intelligence network) and utilizing eVIN for compiling data for vaccine consumption in eVIN states and provide status update on stock positions across different levels of vaccine storage points across the states.
3. To ensure that vaccine supply in eVIN states are as per the consumption pattern of the states/UTs.
4. Calculation of vaccine & related logistics projections under Universal Immunization programme and preparing/Follow up indent for the same approval and following the same with procurement division and agencies.
5. Follow up with concerned departments/stakeholders related with procurement of RI related logistics.
6. Assist MoHFW in follow up of vaccine stocks with manufacturers and consignees at National and States levels.
7. Maintain records pertaining to stock position of vaccines & related logistics at National & State level and provide timely alerts related to vaccine supplies to officials in MoHFW.
8. Assist with vaccine calculations/projections related to new vaccines introduction such as IPV, Rotavirus and PCV vaccine and creating new consignees as per laid down government process at national level and tracking supply status.
9. Monitor the vaccine wastage and buffer stocks at all levels and suggest corrective actions.
10. To undertake field visits to states for monitoring and evaluation of supply chain.
11. Assist in consolidating budget and provide overview related to cost adjustments of the vaccines and other logistics.
12. Develop user friendly tools for collation, compilation and analysis of information on vaccines.
13. Update and archive RI reports for easy retrieval.
14. Assist in documenting the minutes of the meetings related to the TOR and regular follow-up on action points agreed upon during meetings.
15. Perform any other tasks/activities as assigned by supervisor.
16. Delivery of all the above tasks in a time bound manner

Eligibility:

1. Post Graduate degree / diploma in Management or any other related discipline.
2. At least 5 years of experience at National level in planning and handling the Routine Immunization related supplies of Vaccine, Syringes and Cold chain.
3. Knowledge & proficiency in computer applications particularly MS office.
4. Knowledge of written and spoken English and working knowledge of Hindi is required.
5. Preference will be given to candidates who have worked in National Health Mission/RCH at National or State level.
6. Formal educational qualification, experience and age could be relaxed when there is a published work of high quality or work experience of specific relevance.

Desirable:

1. Experience in planning and handling the Routine Immunization related supplies of vaccine, syringes and cold chain.

Age: Up to 55 years as on last date for receiving application and having sound health to undertake extensive field visits.

Remuneration Range: Between Rs.90, 000/- to Rs.1, 50,000/- per month as per experience and qualification.

Location: New Delhi with willingness to travel to states and districts.

To Apply: Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to rch.recruitment@gmail.com only, by **17-Jun-2020**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.