

**Terms of Reference**  
**Senior Consultant-Capacity Building (NUHM)**

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare is seeking applications from qualified candidates to work for the National Urban Health Mission (NUHM) for the above mentioned post purely on contractual basis.

**Roles & responsibilities:**

- Develop capacity building strategies and programs for human resources under NUHM
- Plan activities and costs for annual capacity development plan incorporating state level demands
- Support in conducting Training Needs Assessments in the States and ULBs
- Support the States in developing initiatives in capacity building based on Training Needs Assessment
- Assess various proposals for capacity development including costing
- Coordinate with partner resource organizations such as NIHF, SIHF, State Level Institutes, organize capacity development activities including twinning arrangements.
- Develop appropriate tools (e.g., MOU, contracts as well as additional templates for PIP to capture capacity development needs) to facilitate capacity development activities
- Mobilize resources / partners for training and capacity building programmes
- Coordinate development of training modules in consultation with other programme divisions and training organizations/agencies.
- Providing handholding support to the States in organizing workshops and trainings on programme activities
- Monitor and evaluate the progress of training and capacity building initiatives in States/ Districts/ Cities including their effectiveness
- Undertake periodic field visits to States/UTs and districts to review Capacity Development initiatives, identify challenges and support States/UTs for overcoming these challenges
- Responsible for evaluation of Program Implementation Plan (PIP) of States/UTs with respect to capacity development. Liaison with States/UTs for ensuring adherence to norms and provide inputs to states as required for revision and submission of final PIPs
- Undertake other assignments, which may be assigned from time to time by the Reporting Authority.

**Eligibility:**

- MPH/ MBA/ PGDM (Health or Hospital Management)/ Post Graduation in Health Management or equivalent degree from a recognized institution/ University. Diploma or certificate programs in Training & Development/ Human Resource Management would be desirable.
- Minimum 5 years of post-qualification work experience in the area of Public Health/ health, HR Training & Management, developing and coordinating large scale capacity development initiatives in health related projects, experience in conducting trainings of different public health / healthcare cadre at national/ state level, working with key technical resource organizations in public health or other related social sector. State level experience would be considered and desirable. Work experience in the relevant field will be given due weightage.
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point.
- Good communication and presentation skills, analytical and interpersonal abilities, good oral and written communication skills in English.
- Demonstrated ability to work in a multi-disciplinary team environment.
- Willingness to travel to States & districts to provide technical assistance & ability to work on different assignments simultaneously to meet the timelines.

**Remuneration Range:** Between Rs.90,000/-to Rs1,50,000/- per month.

**Age:** Upper limit 50 years as on the last date of receiving application.

**To Apply:**

Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to [nuhm.recruitments@gmail.com](mailto:nuhm.recruitments@gmail.com) only by **9-Sep-2020**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.