Terms of Reference
Senior Consultant – HMIS (Statistics Division)

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare is seeking applications from qualified candidates for the above mentioned post purely on contractual basis.

Roles & responsibilities:
- Responsible for developing indicators/templates of reports/dash boards/score-cards as per requirement of the Ministry/other stakeholders
- To examine data for inconsistencies and follow-up with the states for rectifying the errors in HMIS data and
- To compile reports based on data analysis using statistical packages (SAS) for different stakeholders,
- To identify gaps and suggest solutions for improvising existing HMIS application,
- To provide training to State & District level officers on various aspects of HMIS including data reporting
- formats, reports and utilization of data,
- To manage issues related to "GIS enabled HMIS portal" and provide technical inputs for further
- strengthening of GIS application,
- Responsible for evaluation of Program Implementation Plan (PIP) of allocated States/UTs with respect to
- HMIS. Liaison with States/UTs for ensuring adherence to norms and provide inputs to states at required for
- revision and submission of final PIPs.
- Undertake periodic field visits to States/UTs and districts to review HMIS data quality, identify challenges
- and support States/UTs for overcoming these challenges.
- Mentor junior consultants in their first year in data analysis and PIP evaluation.
- Undertake other assignments, which may be assigned from time to time by the Reporting Authority.
- The Sr. Consultant will work for the Ministry of Health & Family Welfare and place of duty will be New Delhi.

Eligibility Criteria:
- Possess at least post-graduation in health management/public health/Statistics/information technology/Health Informatics/any relevant area.
- At least 5 years of post-qualification work experience in Health Information Systems of Government sector
- Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel,
- Power Point.
- Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and
- written communication skills in English. Working knowledge of Hindi also desirable.
- Preference will be given to candidates who are having working experience of SAS VDD and WRS softwares.
- Demonstrated ability to work in a multi-disciplinary team environment.
- Willingness to travel to States & districts to provide technical assistance & ability to work on different
- assignment simultaneously to meet the timelines for assignments.
- Preference will be given to candidates who have worked for at least two years on national or state level
- health MIS.

Age: Upper limit 50 years as on the last date of receiving application.

Remuneration Range: Between Rs 90,000/- to Rs 150,000/- per month.

To Apply:
Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to hmis.recruitment@gmail.com by **9-Jul-2019**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.