

**Terms of Reference**  
**Senior Consultant- Monitoring and Evaluation (Aspirational District Unit)**

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare is seeking resumes from qualified candidates for the above mentioned post purely on contractual basis.

**Roles & Responsibilities**

The Senior Consultant will be based at Family Planning Division of Ministry of Health and Family Welfare and will directly work under the supervision of Deputy Commissioner, Family Planning.

**Specific responsibilities of the position are as follows:**

- Under the supervision and guidance of DC Family Planning, MOHFW work to plan, roll out and implement Aspirational Districts Program and specific health interventions in these districts.
- Understand the functional and technical requirements from the departments (Centre, State / UT and other involved stakeholders) for implementation of Aspirational District programme.
- Collate, compile and Analyse data for Aspirational Districts from various sources such as HMIS, NFHS, DLHS etc.
- Maintain the Supportive supervision software, compile and analyse Supportive supervision data from all Aspirational districts
- Provide National, state and district factsheets based on analysed and compiled data
- To develop indicators / templates of reports /dash boards /score-cards as per requirement.
- To provide training to State and District level officers on various aspects of SS software, NITI AAYOG indicators including data reporting formats, reports and utilization of data.
- Identify gaps from analysed data and other standard sources for impact and implementation assessment of various interventions under the Aspirational District program for monitoring and evaluation.
- Assist in implementing online software, community monitoring and data triangulation and management processes
- Liaison with senior officers of the Government / Ministry to operationalize and integrate the analytical framework with existing systems.
- Undertake periodic field visits to States / UTs and districts to review data quality, identify challenges and gaps and follow-up with the States for rectifying the errors in data.
- Perform other duties as assigned by the supervisor.

**Qualifications & Experience Requirements**

- Post graduate in any discipline (preferably in Public Health/ Social Science/ MSW/ Statistics)
- At-least 5+ years of work experience in health systems strengthening, program planning or implementation under NHM or High Priority Districts (HPDs)
- High level of computer proficiency, specifically - familiarity with commonly used Windows, MS Office software and software packages.
- Experience in designing tools and strategies for data collection, analysis and production of reports.
- Experience in framing and designing Supportive Supervision tools, collation, compilation and analysis of large data sets.
- Proficiency in data analysis using software tool like SPSS, data triangulation, performance, knowledge of public health, State demographics, population etc.
- Experience in designing RMNCH+A factsheets
- Demonstrated ability to work in a multi-disciplinary team environment.
- Willingness to travel to States / UTs and districts to provide technical assistance and ability to work on different assignments simultaneously to meet the timelines for assignments.
- Preference would be given to the candidate having experience of working with Centre / State / UT health department.

**Age:** Upper limit 55 years as on last date for receiving application and having sound health to undertake field visits.

**Remuneration Range:** Between Rs. 90,000/- to Rs. 1,50,000/- per month.

**Location:** New Delhi

**To Apply:** Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to [rch.recruitment@gmail.com](mailto:rch.recruitment@gmail.com) by **25-Sep-2019** Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.