

**Terms of Reference**  
**Technical Officer (Surveillance) (CTD)**

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Central TB Division, Ministry of Health & Family Welfare (MoHFW) is seeking applications from qualified candidates for the above mentioned post purely on contractual basis.

**Responsibilities:**

1. To maintain an updated database of implementers, managers and stakeholders of NTEP and collaborating national programs.
2. To assist Central TB Division in maintaining routine TB surveillance channels including Nikshay.
3. To Assist Central DB Division in collaborating with national institutes and agencies conducting special surveys on TB and related diseases.
4. To update information on national, regional demographics, special populations, migration, socioeconomic determinants of TB, cost for care, TB management practices and access to TB care.
5. Validation of routine surveillance data and quality assurance.
6. To assist Central TB Division in providing feedbacks to the surveillance data sources.
7. To collaborate with the state/district nodal officers for TB notification in monitoring notification process.
8. Facilitating organization and conduct of meetings with various partners/ stake holders, state and national functionaries at the CTD secretariat.
9. To compile reports to Government of India and stakeholders of the program on mandatory TB notification.
10. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action
11. Any other job assigned as per programme need.

**Essential Qualification / Requirements**

MBBS or equivalent degree from institution, recognized by Medical council of India; must have completed compulsory rotatory internship

OR

Masters degree in Public Health/Health administration/Epidemiology/Statistics

**Preferential Qualification/Skills**

Five years' experience in public health

**Reporting**

The overall In charge of Technical Officer (Surveillance) would be the ADDG-TB.

**Age**

Upto 65 years and ready to travel extensively

**Remuneration**

Remuneration Range: Between Rs. 90,000/- to Rs. 1, 30,000/- per month

**To Apply:**

Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to [recruitments.ctb@gmail.com](mailto:recruitments.ctb@gmail.com) only by **22-Jul-2020**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.