

Terms of Reference
Technical Officer (TB-comorbidities) (CTD)

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare (MoHFW) is seeking applications from qualified candidates for the above mentioned post purely on contractual basis.

Responsibilities:

1. To handle day to day correspondence at central TB Division pertaining to TB HIV program collaborative activities and TB associated with comorbidities ((Eg. Diabetes, Tobacco, Hypertension, Malnutrition, Occupational Diseases, Chronic Respiratory Diseases)
2. To assist the CTD in maintaining the database of stake holders in TBHIV collaboration and TB associated with comorbidities
3. To facilitate the national/regional trainings on TBHIV collaborative initiatives and TB associated with comorbidities
4. To conduct supervisory visits to states/districts to monitor implementation TB HIV/comorbidities collaboration and report to CTD
5. To assist in monitoring the TB HIV/comorbidities activities performance of the States on relevant indicators derived from periodic reports
6. To assist in compiling TB HIV/comorbidities reports to the Government of India and stakeholders
7. Facilitating organization and conduct of meetings with various partners/ stake holders, state and national functionaries on TBHIV/comorbidities issues
8. To work in collaboration with technical officers of other thematic areas of the program on cross cutting issues
9. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action
10. To identify various programme linkages across different national programmes, to develop RNTCP programme on TB co-morbidities.
11. To identify and facilitate operational research in TB-HIV/comorbidities.
12. To assist CTD in collaborating with other National Programmes/ partners
13. To assist in compiling comorbidity management reports to the Government of India and stakeholders.
14. To assist in conducting meetings with partners, documenting the minutes, compiling reports on action taken and providing feedbacks.
15. To work in collaboration with technical officers of other thematic areas of the program on cross cutting issues.
16. To assist Central TB Division in organizing periodic meetings/workshops/reviews of State program managers at national level
17. Any other job assigned as per programme need.

Essential Qualification / Requirements

MBBS or equivalent degree from institution, recognized by Medical council of India; must have completed compulsory rotator internship

Preferential Qualification/Skills

Five years' experience in working in similar area.

Reporting

The overall In charge of Technical Officer (TB-comorbidities) would be the ADDG-TB.

Age

Up to 65 years as on last date for receiving application and ready to travel extensively.

Remuneration

Remuneration Range: Between Rs. 90,000/- to Rs. 1, 30,000/- per month

To Apply:

Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to recruitments.ctb@gmail.com only by **29-Nov-2019**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.