

Minutes of Pre-Bid Meeting - Hiring Light Motor Vehicles For Official Use

1. The tender Hiring Light Motor Vehicles for Official Use was floated by NHSRC on 29 Jan 2025. A pre-bid meeting was held NHSRC (NDC Basement) on 04 Feb 2025 at 3 PM. The Technical Evaluation Committee members who attended the pre-bid meeting are:-

- a) Mr. Arun Kumar Srivastava, Sr. Consultant KMD.
- b) Dr. Aman Sharma, Consultant, QPS.
- c) Ms Neha Rastogi, Consultant, Fin.
- d) Ms Nidhi Mehra, Consultant HR.
- e) Mr. Thakur Sen Negi, Sr. Consultant Admin (Admin Representative).

2. The following agencies were participated in pre-bid meeting: -

Sl. No.	Name and Address of Organisation / Firm / Company	Name of Representative
(a)	KTC (India) Limited RZ-A/96, Street No-9 Mahipalpur Extn, New Delhi - 110037	Mr Rajnish Kumar
(b)	TRX Logistics and Support Services Pvt Ltd Khasra No 18/22, Mathura Prasad Road, Kapashera Estate, New Delhi-110037	Mr. Nandakumar
(c)	M/s Sansawal Travels, Katwaria Sarai New Delhi - 110016	Mr. Dinesh Sansanwal
(d)	M/s New VIP Tourist, Lado Sarai New Delhi - 110017	Not Known

3. During the pre-bid meeting, the queries raised by the agencies and Technical Evaluation Committee responses are provided below:-

S/No	Point Raised by Agencies	Response of TEC/Admin
(a)	KTC (India) Ltd representative sought clarification on whether only vehicles with commercial number will be allowed for monthly attachment, or private number vehicles are also allowed.	Both type of vehicles is allowed
(b)	TRX Logistics representative raised the point - in case pickup point is changed from where the mileage starts and where the vehicle should report	It was clarified that in such cases, the mileage of cars will start from its regular pick-point and the vehicle should report in NHSRC office
(c)	KTC (India) Ltd sought, number and types of vehicles i.e. hatchbacks/sedans/ SUVs etc required on monthly basis and per day basis	Approx. 20 vehicles on monthly basis are required. In case of events additional 10-15 vehicles are required. However, daily requirement will be on need basis.
(d)	TRX Logistics representative inquired whether the organization has provision for charging in case electric vehicles are given.	No. Charging arrangement is to be made by agency itself.

S/No	Point Raised by Agencies	Response of TEC/Admin
(e)	KTC (India) Ltd sought 10 kms of mileage will be from pickup point or from garage.	Mileage is admissible from Garage to NHSRC Office and to the place of duty and vice versa.
(f)	TRX Logistics representative asked whether the organization has any parking space or not.	Yes, during office hours only
(g)	M/s Sansanwal Travels asked – those agencies who are not attending pre-bid meeting will be disqualified from the bid or not.	No, tender is open for all agencies

Committee

1. Mr. Arun Kumar Srivastava

2. Dr. Aman Sharma (mail att)

3. Ms. Nidhi Mehra

4. Ms. Neha Rastogi